

Report on PD Activities

As a condition of membership Members must annually report the PD activities completed.

Please note that a number of your PD activities will be undertaken in the normal course of your working day and that during the year it is useful to record these activities on the PD Log which is located on www.imcnz.org

For example points can be attained by:

- **Reading the Sloan Magazine** which is provided as a membership benefit to CMC and Provisional members. (PD Points under No. 8)
- Undertaking **research for a client project** (PD Points under No. 10)
- **Attending an IMCNZ regional meeting** (PD Points under No. 3)
- Reading **management texts** in the course of your employment (PD Points under No. 8)
- Volunteering to **speak** at one of the regional meetings (PD Points under No. 7)

Name		
Firm		
Address		
Status		
Annual	CMC/Full Members/FCMC	30 Hours Per Annum
PD Hours	Provisional Members	30 Hours Per Annum
Required	Associate Members	20 Hours Per Annum
	(Can be averaged over 3 years)	
Activity / Category		
		Hours
1	Conventions & conferences	
2	Courses, seminars, workshops and lectures	
3	IMCNZ Regional Meetings	
4	Tertiary Studies (limited to 10 hours per paper sat and passed)	
5	In-house training activities	
	Sub Total	
6	Research and writing of articles for recognised publications	
7	Research, writing and presentation of speeches.	
8	Reading of technical and management consulting literature and viewing of electronic media (maximum 10 hours per annum)	
9	Participation in IMCMZ Council and sub committees (maximum 10 hours per annum)	
10	Research in preparation for assignments	
11	Other Activities (to be submitted and approved by a PD Councillor)	
	Sub Total	
	Total	
I certify that the above details are true and correct and that I have undertaken the PD activities above during the period / / to / /		
Members Signature:		Date: / /