

IMCNZ Membership Assessment

Management Consulting Assignments Description

Instructions for Applicants

The IMCNZ entry criteria calls for the applicant to provide acceptable evidence of the suitability of their practical experience by means of written descriptions of professional management consulting assignments plus 2 client references for verification through phone interview.

Below is a guide showing the information required and Page 2 contains a document template to assist with completion.

To minimise the preparation effort and avoid duplication of work, in situations where an existing engagement / project report or curriculum vitae provides all or part of the details required, applicants may submit the report or curriculum vitae in lieu of the write up along with any supporting information needed to complete the information required in the template below.

Section Headings

1. Client description
2. Engagement / project objectives
3. Engagement / project duration and total consulting days provided by applicant
4. Applicants role on engagement / project
5. Engagement / project steps
6. Engagement / project outcomes
7. Key learning based on issues faced and how where these handled.
8. Names and contact details of client representatives (preferably the project sponsor and/or team member) to enable IMCNZ to obtain feedback from client on applicant's performance.

Client Confidentiality

Please ensure that if you are using the name of a client organisation in your write-ups for the IMCNZ assessment process you clear such use with your client.

Attachments

Engagement / project reports or deliverables produced by the applicant (when available)

Objectives – Clearly defined	Project Duration	My Role	Project Steps	Project Outcomes Results	Key Learnings and how these were handled.
First Client case study details		First Client contact details			
Second Client case study details		Second Client contact: details			
Third Client case study details		Third Client contact details			
Other information					